

# IAITAM Certification—Course Costs

2007 Course Costs*							
Membership	Individual	Corporate			Non-Member		
Certification Course	IAITAM Location	IAITAM Location	On-site: Up To 10 Attendees	On-site: 11-20 Attendees	IAITAM Location	On-site: Up To 10 Attendees	On-site: 11-20 Attendees
Certified Software Asset Manager (CSAM)	\$1,250	\$995	\$5,000	\$7,300	\$1,350	\$7,000	\$9,000
Certified Hardware Asset Management Professional (CHAMP)	\$1,250	\$995	\$5,000	\$7,300	\$1,350	\$7,000	\$9,000
Certified Information Technology Asset Manager (CITAM)	\$2,375	\$1,995	\$11,250	\$15,750	\$2,495	\$13,500	\$18,500
Certification Testing Fee	\$250			\$500			

\*For on-site courses with over 20 attendees or outside the continental U.S. contact info@iaitam.org for pricing.

2007 Membership Costs			
Membership	Individual	Corporate	Provider Member
Cost	\$295	\$1,790	\$2,390



# IAITAM Certification—Course Schedule

## 2007 Course Schedule

Course	Dates	Location	Course	Dates	Location
CSAM	January 22-24	Washington, D.C.	CITAM	June 18-22	San Diego, CA
CHAMP	January 24-26	Washington, D.C.	CSAM	July 9-11	Chicago, IL
CSAM	January 29-31	Las Vegas, NV	CHAMP	July 11-13	Chicago, IL
CHAMP	Jan. 31-Feb.2	Las Vegas, NV	CITAM	July 16-20	Chicago, IL
CITAM	February 5-9	Las Vegas, NV	CITAM	July 16-20	Boston, MA
CSAM	February 5-7	Orlando, FL	CSAM	July 30-August 1	San Francisco, CA
CHAMP	February 7-9	Orlando, FL	CHAMP	August 1-3	San Francisco, CA
CSAM	February 26-28	San Diego, CA	CITAM	August 6-10	San Francisco, CA
CHAMP	Feb. 28-Mar. 2	San Diego, CA	CSAM	August 6-10	Las Vegas, NV
CITAM	March 19-23	Orlando, FL	CHAMP	August 13-17	Las Vegas, NV
CSAM	March 26-28	Las Vegas, NV	CITAM	August 27-31	Las Vegas, NV
CHAMP	March 28-30	Las Vegas, NV	CSAM	September 10-12	Tucson, AZ
CSAM	March 26-28	Boston, MA	CHAMP	September 12-14	Tucson, AZ
CHAMP	March 28-30	Boston, MA	CSAM	September 10-12	Washington, DC
CSAM	April 23-25	Chicago, IL	CHAMP	September 12-14	Washington, DC
CHAMP	April 25-27	Chicago, IL	CITAM	September 17-21	Washington, DC
CSAM	April 23-25	San Francisco, CA	CSAM	September 17-19	Sydney, Australia
CHAMP	April 25-27	San Francisco, CA	CHAMP	September 19-21	Sydney, Australia
CSAM	May 7-9	Austin, TX	CITAM	September 24-28	Sydney, Australia
CHAMP	May 9-11	Austin, TX	CSAM	October 1-3	Orlando, FL
CSAM	May 14-16	London, England	CHAMP	October 3-5	Orlando, FL
CHAMP	May 16-18	London, England	CITAM	October 1-5	Tucson, AZ
CITAM	May 21-25	London, England	CITAM	October 8-12	Orlando, FL
CSAM	May 14-16	Washington, D.C.	CSAM	November 5-7	Palm Springs, CA
CHAMP	May 16-18	Washington, D.C.	CHAMP	November 7-9	Palm Springs, CA
CITAM	May 21-25	Washington, D.C.	CITAM	November 12-16	Palm Springs, CA
CSAM	June 4-6	Tucson, AZ	CSAM	December 3-5	Las Vegas, NV
CHAMP	June 6-8	Tucson, AZ	CHAMP	December 5-7	Las Vegas, NV
CSAM	June 4-6	Orlando, FL	CSAM	December 3-5	Austin, TX
CHAMP	June 6-8	Orlando, FL	CHAMP	December 5-7	Austin, TX

# Course/Examination Terms and Conditions



International  
Association of  
Information  
Technology Asset  
Managers, Inc.

## GENERAL INFORMATION

### Course Prerequisites

The CSAM or CHAMP courses are recommended prerequisites to the CITAM course. The CSAM and CHAMP courses set the groundwork for the CITAM course and provide the student with the necessary foundation to begin an IT Asset Management program.

**Class Hours:** CSAM classes commence Mondays at 9:00 a.m. Certification testing starts Wednesday morning at 9:00 a.m. CHAMP courses commence Wednesdays at 1:30 p.m. And certification testing starts Friday at 1:30 p.m.

### Certification Examinations

The certification examination is administered on the final day of the course. Results are pass/fail. Students must achieve an 85% to pass. Certification exam results are provided to the examinee. Employers requesting certification test results must request the results through the student or a release must be signed by the student taking the certification test authorizing IAITAM to release the student's test results.

### Payment

**Purchase Order:** Terms = net due 30 days. Include a copy of PO with your Course and Examination Registration Form.

**Check/Money Order:** Make payable to IAITAM, Inc. and enclose with your Course and Examination Registration Form.

**Credit Card:** IAITAM accepts Mastercard, Visa, Amex, and Discover.

All course fees are to be paid in U.S. dollars. Payment for all courses is due upon registration. Course fees must be received prior to the start of the course.

### Rescheduling and Cancellation Policy

Applies to all courses. Full refunds will be issued for course cancellations if received in writing by IAITAM at least 30 days prior to the start of the course. Refunds will not be issued for cancellations thereafter. Requests for a change of course registration dates or cancellations should be sent to IAITAM at 1137 S.R. 43 Suffield, Ohio 44260 or [info@iaitam.org](mailto:info@iaitam.org).

IAITAM reserves the right to cancel or reschedule any course. Normally, at least 30 days written notice will be provided to registered students. In the event of a course cancellation by IAITAM, any payment made for the cancelled course will be refunded or can be held for another course at IAITAM's discretion.

Force Majeure – IAITAM shall not be liable for any failure or delay in the hosting of a course if such failure or delay is caused by fire, flood, strike or other labor interruption, terrorism, war, riot, an act of God, an act of government, insurrection, civil disturbance or other cause beyond IAITAM's reasonable control.

**Online:** [www.iaitam.org](http://www.iaitam.org)

**Phone:** 1(866) 9IAITAM

**Mail:** IAITAM, Inc.

**Fax:** 1(330) 628-3289

1137 State Route 43

Suffield, Ohio 44260 USA

### Ways To Register: **ON-SITE COURSES ONLY**

Please contact IAITAM directly for information about on-site courses. An on-site specialist will contact you to discuss course dates, facilities, pricing, and any additional requirements.

On-site courses to be held in the United States must be scheduled at least 60 days in advance of the start of the course.

On-site courses to be held outside of the United States must be scheduled at least 90 days in advance of the start of the course.

50% of the on-site course fee is due upon the scheduling of the course, with the balance due 30 days prior to the commencement of the course.

Course fees do not include related travel expenses for IAITAM trainer(s). Travel expenses will be billed within 30 days of the end of the course and are due within 10 days of receipt of same.

All certificates for students passing the certification exam will be issued to a single contact within the organization for distribution.

A 50% cancellation fee of the total on-site course fee will be assessed for any on-site course canceled within 30 days of the start of the on-site course.

### PRIVACY POLICY

IAITAM acknowledges that in the process of teaching the courses students may reveal sensitive and/or confidential information about themselves or their respective organizations. IAITAM maintains the privacy of all students and their organizations and will only use a student's name and that of his/her organization with written permission of said student and organization. Students acknowledge and agree that information and examples revealed during the courses, whether confidential or not, may be used by IAITAM in an anonymous manner.

# Course/Examination Registration Form



International  
Association of  
Information  
Technology Asset  
Managers, Inc.

## PLEASE READ

1. Please be sure you understand ALL terms listed under "Course/Examination Terms and Conditions" on page 18.
2. Incomplete forms might cause a delay in registration and the possibility of a class becoming unavailable.

I am using this form for the following purpose (check one only):

- Course Registration       Course and Examination Registration

## STUDENT INFORMATION

NAME (Last)	(First)	Job Title	
Phone	Fax	Company	Department
Address		Email	
City	State	Zip Code	IAITAM Member # (if applicable)

## COURSE/EXAMINATION REGISTRATION

Course Title	Location	Starting Date	Fee (US\$)	Exam Fee (US\$)	Priority Code (if applicable)

## PAYMENT METHOD

- Purchase Order (send copy with this form)

PO # \_\_\_\_\_

- Check (make payable to IAITAM, Inc.)

Check # \_\_\_\_\_

- Money Order (make payable to IAITAM, Inc.)

- MASTERCARD     VISA     AMEX     DISCOVER

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## SPECIAL ACCOMODATIONS

Please indicate if you have any special needs that we can address to make your participation more enjoyable.

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REGISTRATION and INFORMATION

Web: [www.iaitam.org](http://www.iaitam.org)

Email: [info@iaitam.org](mailto:info@iaitam.org)

Tel: 1(866) 942-4826

Fax: 1(509) 479-0152